

**NOTICE OF BOARD WORKSHOP  
OF THE BOARD OF DIRECTORS  
Heritage Classical Academy**

**Tuesday, March 18, 2025  
1130 W. 34<sup>th</sup> Street, Houston, Texas 77018**

Notice is hereby given that the Board of Directors of **Heritage Classical Academy**  
will conduct a Board Workshop to be held on **March 18, 2025**

The Board will convene the meeting in Open Session at 2:30 p.m.

The Board will meet at **1130 W. 34<sup>th</sup> Street, Houston, Texas 77018**

It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act provided that a quorum is present in person.

As this is a Board Workshop, no action will be taking place. The subjects to be discussed or considered are as follows:

- I. Welcome and Call to Order
- II. Committee Reports
  - A. Facilities Committee update on Certificate of Occupancy and renovation priorities, building utilities, and insurance;
  - B. Finance and Board Governance Committee and Superintendent Designee update on Board policies, School Budget, 2024 Income statement, technology and computer purchase discussion; procurement process;
  - C. Enrollment & Community Outreach Committee discussion lottery applications and upcoming community events;
  - D. Academic Committee discussion on EMAT survey and deadlines. Here is a link:  
<https://tea.texas.gov/academics/instructional-materials/procure-instructional-materials-in-emat/emat-overview-and-training>
  - E. Head of School update on interviewing for new hires and School furniture Buy Q contract.
  - F. TEA board safety training and other board training.
- III. Discussion of Benefits package and onboarding new employees.

Items will not necessarily be discussed or considered in the order they are printed on the agenda above. No board action will be taken in this workshop.

**Certificate as to Posting or Giving Notice**

**This notice was posted in compliance with the Texas Open Meetings Act on March 14, 2025 at 6:00 pm. This notice was posted at a place readily accessible and convenient to the public at the address listed above, and on the Heritage Classical Academy Website: [www.HeritageEd.org](http://www.HeritageEd.org).**

*Kathryn van der Pol*

Kathryn van der Pol, Board Secretary  
**For the Board of Directors**